



## Online Auction Instructions

**EVENT:** Numbers Too Big To Ignore

**ITEM:** "Sunrise" by Kristin Cochell

**ITEM NO.:** 100

1. Click on the link: <https://www.qtego.net/qlink/atlantawomen>.
2. On the auction website, click on **Register for Event** at the top of the page.
3. Complete the registration page.
  - a. *NOTE: Your credit card will not be charged at this time. Qtego will only charge your credit card if you bid on an item and win or make a monetary donation.*
4. Once your registration is complete, you'll receive a text message from Qtego with further information and instructions.
5. To bid on your smartphone:
  - a. **STEP 1:** Click the blue link in your Qtego registration text messages - [qtego.net/?i=XXXX](https://www.qtego.net/?i=XXXX)
  - b. **STEP 2:** This takes you to your personal Bidding Site, where you can view and bid on all items.
  - c. **STEP 3:** Click on the photo of the painting to make a bid.
6. To bid online:
  - a. **STEP 1:** Click on the link <https://www.qtego.net/qlink/atlantawomen>.
  - b. **STEP 2:** Sign In to the auction using the 4 character PIN you received in the welcome text from Qtego after registering.
  - c. **STEP 3:** Click on the photo of the painting to make a bid.
7. To bid or donate by text:
  - a. **CHECK HIGH BID:** Reply to any Qtego message with the 3-digit Item Number. Ex: 123
  - b. **BID:** Reply with the 3-digit Item Number and the Amount. Ex: 123 100
  - c. **MAX BID:** Reply with the 3-digit Item Number, your Max Bid amount and the letter "M."  
Ex: 123 300 M
  - d. **DONATE:** Reply with GIVE followed by amount. Ex: GIVE 1000
  - e. **CHECK ON STATUS:** Reply with STATUS. Ex: STATUS